

**Middle California Region USPC**  
**2009 Games Qualifying Rally**  
**hosted by Santa Cruz County Pony Club**

**This Competitor Packet includes the following items:**

1. General information (3 pages)
2. Directions to Graham Hill Show Grounds
3. Individual Competitor Form
4. Team forms for each division
5. Club Totals Form
6. 2009 Competitor Activity/Rally Release
7. Competitor Information Form – Activity/Rally
8. 2009 USPC Medical Release Form (2 pages)
9. 2009 Middle California Region Intent to Qualify
10. Santa Cruz County Horsemen's Liability Waiver
11. Uniform Chaperone Rules/Duties (2 pages)
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## **GENERAL INFORMATION AND COMPETITOR PACKET**

### **Middle California Region USPC 2009 Games Qualifying Rally hosted by Santa Cruz County Pony Club**

- DATE:** Saturday, May 2nd
- LOCATION:** Graham Hill Showgrounds, 1145 Graham Hill Road, Santa Cruz, CA
- SCHEDULE:** Check-in: 7 AM Competitors' Meeting & Official Rally Start Time: 9 AM  
Competition Begins: 10 AM
- RALLY SECRETARY:** Patty Smrt phone:831-335-1182 email: pattysmrt@gmail.com
- STABLING:** Stabling and camping is available arranged through the Santa Cruz County Horseman's Association. Fee is \$15 per horse and \$10 per person for camping. Teams will set up their tack room in the team trailer which will have its own designated parking space. Teams must provide for their ponies while tied.
- ENTRY FEE:** The entry fee per team member shall be \$100. This will include polo shirt, facility day use fee, lunch and drug testing fee for each team member.  
**Payable by CLUB CHECK Santa Cruz County Pony Club**
- DEADLINE:** The deadline for all entries shall be postmarked no later than April 11, 2009  
Email confirmation requested by April 4<sup>th</sup>.
- MAILINGS:** **Patty Smrt, 560 Arbol St, Felton, CA 95018.**
- REFUND POLICY:** A team's rally entry fee will be refunded only if the request is submitted before April 11th, 2009. A \$20 administrative fee will be deducted from the refund. Scratch teams will be formed, where necessary.
- NOTE:** We will accept only complete teams with a club check. Do not send individual entries. If you have scratch members, contact the Rally Secretary and we will try to match you up with other scratch entries to make a team.
- RULES:** *2009 USPC Handbook and Rules for Games Competition, 2009 Games Newsletter*

*2007 USPC Horse Management Handbook & Rules for Competitions  
and 2009 Horse Management Newsletter*

**TEAMS:**

The Games Competition will have four divisions:

**Walk/Trot** – 9 years of age or less, as of 1/1/09. 2 or 4 riders, D1-D2 rated  
**See page 28 of the 2009 Games Rulebook for more information for Walk/Trot**

**Junior** – 12 years of age or less, as of 1/1/09 (for Championships, at least 10 yrs. of age & D-2 rating), 4 or 5 riders

**Senior** – 13-15 years of age or less, as of 1/1/09 (for Championships, at least 10 yrs. of age & D-2 rating), 4 or 5 riders

**Advanced** – 15-18 years of age or less, as of 1/1/09, For Championships, both members must have at least a C-1 rating.

**RIDERS:**

Each team must have one horse per rider. Only 4 riders on a 5-person team may ride in any one game. A rider and/or horse may compete only once in a single game.

**WEIGHT LIMITS:**

Small ponies	12.2 hands or under	117 pounds or less
Medium ponies	13.2 hands or under	150 pounds or less
Large ponies	14.2 hands or under	190 pounds or less

(Ponies will be measured and riders will be weighed at turn-out)

**DRESS ATTIRE/  
SADDLERY:**

See *2009 Games Rule Book*, Section 1, Articles 5, 6 & 7 respectively.  
Teams are required to provide their own coordinated Pinnies (see *Team Entry Form*).

**CHAPERONES:**

Each team must be accompanied by a chaperone (*at least 21 years of age*) that will be present on the grounds at all times. No person may be a chaperone for more than five pony clubbers. Chaperones must sign the enclosed *Chaperone Duties* form.

**VOLUNTEERS:**

Each team must provide a volunteer to assist as a Lane Judge during the competition. Volunteers shall be listed on the *Team Entry Form*. The Walk-Trot teams may use a C-rated Pony Clubber (or alternatively, an adult volunteer) to serve as a helper at the trailer or in the arena.

**FOOD:**

A lunch will be provided for competitors, rally officials and HM team. Extra lunches can be purchased at the event by parents, chaperones and spectators. Please estimate and pre-purchase the number of extra lunches that you will require from your club. There will be a concession with coffee, juice and snacks for sale throughout the day.

**GAMES:** Participants will play mounted games drawn from the list below. As this is a qualifying rally for championships, those competitors who intend to qualify should be prepared to play any of the games that may be offered at the 2006 Games Championships in each division (see 2006 Annual Games Newsletter), as follows:

**Walk/Trot Division:** Three Mug  
Bending  
Sword  
Five Flag

**Junior Division:**

Ball & Bucket	Hurdle
Ball & Cone	Litter
Balloon	Spillers
Ball & Racket	Stepping Stone
Bending	Sword
Canadian	Three Mug
Five Flag	Windsor Castle
Hi-Lo	Housewife's Scurry
Tie-breaker: Two Flag	

**Senior Division:**

Ball & Bucket	Hurdle
Ball & Cone	Litter
Balloon	Spillers
Ball & Racket	Stepping Stone
Bending	Sword
Canadian	Three Mug
Five Flag	Windsor Castle
Hi-Lo	Housewife's Scurry
Tie-breaker: Two Flag	

**Advanced Division:**

Ball & Bucket	Hurdle
Ball & Cone	Litter
Balloon	Spillers
Ball & Racket	Stepping Stone
Bending	Sword
Canadian	Three Mug
Five Flag	Windsor Castle
Hi-Lo	Housewife's Scurry
Tie-breaker: Two Flag	

## **Graham Hill Show Grounds DIRECTIONS**

From the San Francisco Bay Area, Take Highway 17 south toward Santa Cruz. Take the Ocean Street Exit. Turn right at the first light as you get off the freeway (this road turns into Graham Hill Road after about three blocks). Go 2.1 miles down Graham Hill Road and you will come to the gated entrance to Graham Hill Show Grounds on the left. Drive through the gate and follow parking signs.

Coming from the south, take Highway 1 north to the Ocean Street Exit. Stay to the left as you go around the “fish hook” and turn right at the first light as you get off the freeway (this road turns into Graham Hill Road after about three blocks). Go 2.1 miles down Graham Hill Road and you will come to the gated entrance to Graham Hill Show Grounds on the left. Drive through the gate and follow parking signs.

The gate code at the entry will be posted at the gate.



**COMPETITOR ACTIVITY/ RALLY RELEASE**

Name of Competitor \_\_\_\_\_

The undersigned competitor ("Competitor") and his/her parent(s) or legal guardian(s) ("Parent(s)"), have elected to participate, or in the case of Parent(s), permit the Competitor to participate, in the USPC, \_\_\_\_\_ ("Activity/Rally"),

to be held on \_\_\_\_\_ at \_\_\_\_\_  
(dates) (location)

and hereby acknowledge, represent, warrant and agree that:

- (1) the acceptance of competitor as a participant in the Activity by the United States Pony Clubs, Inc. does not constitute a determination of any nature by the United States Pony Clubs, Inc., it's affiliates, employees and agents ("USPC") that the Activity is suitable, safe or otherwise appropriate, for Competitor, by reason of Competitor having attained any specific USPC Rating Level or otherwise, and that USPC makes no determinations, evaluation, representation or warranty to any such effect,
- (2) they understand the Activity and the jumps, courses and equestrian performances, competitions and activities (mounted or un-mounted) constituting the Activity, any and all of which may, in fact, be more difficult and different than those constituting the jumps, courses and equestrian performances, competition and activities (mounted or un-mounted) used in establishing, testing for and assigning or awarding any USPC (or other organization's) Rating Level,
- (3) they understand that equestrian activities such as the Activity are inherently dangerous and that they accept the inherent risks involved therein (including, without limitation, the risk of injury, death and damage or destruction to or of horses and other property),
- (4) the decision to participate in the Activity, and any evaluation of the Competitor's ability to safely and competently participate therein, has been made at the sole and absolute discretion of the Competitor and Parent(s) and Competitor and Parent(s) accept complete responsibility for such decision and such participation,
- (5) Competitor and Parent(s) have read and understand the policies and regulations governing the United States Pony Clubs, Inc., participation in activities sponsored or operated by it, and specifically the rules of the Activity, and each agree to abide by such rules, as now in effect, and as amended and in effect from time to time hereafter,
- (6) Competitor and Parent(s) understand that failure to adhere to the code of conduct and/or policies and regulations may result in dismissal from the competition or other such action as deemed necessary by the officials of the competition.
- (7) Competitor's entry into this competition constitutes his/her release to photograph and/or videotape and publish and/or broadcast his/her involvement in this competition to USPC.
- (8) Competitor and Parent(s) each hereby release and agree to hold harmless USPC, its officers , agents, representatives as well as the land owner, his heirs, estate, etc. from and against any claims and causes or action, Competitor or Parent(s) (or their respective successors, representatives, heirs or assigns) may have as a result of Competitor's participation in above stated Activity.
- (9) participation in a USPC Activity/Rally is a privilege, not a right, and entry and/or participation may be refused at any time, with or without cause, for any reason, in the sole and absolute discretion of the Regional Supervisor/ Organizer, including but not limited to the determination that the entry and/or continued participation might obstruct the activity and/or reflect adversely on the USPC.
- (10)they expressly assume all risks of harm to competitor or competitor's mount, including harm resulting from negligence of the USPC or the USPC activity, and specifically agree to the applicable state statute/law regarding equine/farm animal activity liability and signed posting (if any), in any state in which competitor participates in a USPC activity. A true copy of the state statues in effect at the time of the execution of this agreement is included and incorporated herein.

\_\_\_\_\_  
 Signature of Competitor - if legal age of majority for the participant's state of residence or emancipated Date

\_\_\_\_\_  
 Signature of Parent (only one needed) Date Signature of 2nd Parent (Optional) Date

**EQUINE RELEASE** The undersigned hereby represents and warrants to USPC that (1) the undersigned is sole owner of the horse whose name appears below on this document; (2) that said horse is to be ridden and used by Competitor in the Activity; and that said horse is in good health and condition, and is sound and fit for participation in the Activity. The undersigned hereby gives permission to USPC, its agents and employees, in case of an emergency, or otherwise in the discretion of USPC, its agents or employees, for immediate treatment of such horse by a licensed veterinarian during or in connection with the Activity.

\_\_\_\_\_  
 Signature of Horse Owner Date Name of Horse – (Be sure it matches Coggins) Age Sex

\_\_\_\_\_  
 Print Name Date Phone

# COMPETITOR INFORMATION FORM – ACTIVITY/RALLY

Please Print Clearly

**IMPORTANT:** Fill in the details for your specific discipline

Name of Participant/Competitor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

DOB: \_\_\_\_\_ Age on 1/1: \_\_\_\_\_ Rating: \_\_\_\_\_ Email: \_\_\_\_\_

Parent(s): Cell Phone#: (\_\_\_\_) \_\_\_\_\_

Region: \_\_\_\_\_

Breed of Horse/Pony: \_\_\_\_\_ Name of Pony Club: \_\_\_\_\_

Eventing: Novice \_\_\_\_\_ Training \_\_\_\_\_ Preliminary \_\_\_\_\_ Other \_\_\_\_\_

Games: Junior \_\_\_\_\_ Senior \_\_\_\_\_ Advanced \_\_\_\_\_ Other \_\_\_\_\_

Riders weight: \_\_\_\_\_ Pony's Height in Hands: \_\_\_\_\_ H. Team Pinnie: \_\_\_\_\_

Polocrosse: Intermediate/Horse \_\_\_\_\_ Intermediate/Pony \_\_\_\_\_ Advanced \_\_\_\_\_ Novice \_\_\_\_\_ Team shirt/position number: \_\_\_\_\_

Tetrathlon: Division \_\_\_\_\_ Best swim time (meters/yards) \_\_\_\_\_ Are you willing to share your mount? \_\_\_\_\_

Dressage: Level \_\_\_\_\_ Musical Kur Level: \_\_\_\_\_ Pas de Deux Level: \_\_\_\_\_ Partner: \_\_\_\_\_

Quadrille Level: \_\_\_\_\_ Partners \_\_\_\_\_

Show Jumping: Regular H2 \_\_\_\_\_ H3 \_\_\_\_\_ H4 \_\_\_\_\_

Modified LP \_\_\_\_\_ H1 \_\_\_\_\_ Other \_\_\_\_\_

Quiz: Jr. D \_\_\_\_\_ Sr. D \_\_\_\_\_ NOTE: Chaperones must read and bring copy of current Rule Book  
Jr. C \_\_\_\_\_ Sr. C \_\_\_\_\_ B/H/H-A \_\_\_\_\_

The above information is correct for \_\_\_\_\_ Activity/Rally.

Signature of Pony Club Member \_\_\_\_\_

Date \_\_\_\_\_

I/We, the parent(s) of \_\_\_\_\_ have reviewed the above information and we agree to allow our child to compete in the discipline and at the level as so noted above in the United States Pony Club Activity/Rally.

Parent/Guardian Signature (Only 1 signature required) Date \_\_\_\_\_

Parent/Guardian Signature Date \_\_\_\_\_

## CODE OF CONDUCT

USPC is proud of it's reputation for good sportsmanship, horsemanship, teamwork and well-behaved members. The USPC and the organizers and officials of USPC Activities/Rallies expect appropriate behavior from all competitors, parent(s) and others participating in any USPC Activity/Rally.

Inappropriate behavior is, but not limited to:

- Possession, use, or distribution of any illegal drugs or alcohol
- Assault
- Profanity, vulgar language or gestures
- Harassment – using words or actions that intimidate, threaten or persecute others
- Cheating
- Abusing a horse

Any USPC member or parent not conforming to the Code of Conduct is subject to the following action:

1. The Officials of the competition may immediately suspend or expel an individual from the competition upon consulting with the Ground Jury.

I have read and agree to abide by the above Code of Conduct and the Rules of the Activity in which I am participating for Activity/Rally 2009.

Competitors Signature \_\_\_\_\_ AND \_\_\_\_\_  
Date \_\_\_\_\_ Parent/Guardian Signature (only one required) \_\_\_\_\_ Date \_\_\_\_\_



# 2009 MEDICAL RELEASE FORM

USPC ♦ 4041 Iron Works Pkwy ♦ Lexington, KY 40511-8483 ♦ (859) 254-7669 ♦ memberservices@ponyclub.org

PROPERTY OF THE UNITED STATES PONY CLUBS, INC.

FOR OFFICIAL USE ONLY

## Section 1. ASSUMPTION OF RISK AND WAIVER

I understand that there are inherent risks of serious injury or even death possible with equine activities. I hereby, intending to be legally bound, for myself, my heirs, and assigns, executors and administrators, waive and release forever any and all liability, and all claims for damages against The United States Pony Clubs, Inc. (USPC), Board of Governors, Instructors, Administrators, Volunteers and/or Employees for any and all injuries and/or losses I/my son/my daughter/my ward may sustain associated with my child's voluntary participation in USPC activities.

OR

ORIGINAL SIGNATURE OF USPC MEMBER APPLICANT DATE  
REQUIRED IF APPLICANT IS OF THE AGE OF MAJORITY IN THEIR STATE OF RESIDENCE

ORIGINAL SIGNATURE OF APPLICANT'S PARENT OR LEGAL GUARDIAN DATE  
REQUIRED IF APPLICANT IS UNDER THE AGE OF MAJORITY IN THEIR STATE OF RESIDENCE

## Section 2. USPC MEDICAL WAIVER AND TREATMENT RELEASE

In consideration of my/my child's participation in a United States Pony Club, Inc. (USPC) activity, and the inherent risks of equine activity that may result in injury/harm requiring emergency medical treatment, I authorize the United States Pony Club, Inc., its successors or assigns, officials, officers, directors, employees, agents and/or volunteers to obtain and release to any USPC activity personnel (including, but not limited to, organizers, instructors, test examiners, chaperons), and to any first aid and safety personnel, medical professionals, and treating medical facility, any information regarding my/my child's medical history, symptoms, treatment, exam results and/or diagnosis.

I have read this entire release and agree to it.

OR

ORIGINAL SIGNATURE OF USPC MEMBER APPLICANT DATE  
REQUIRED IF APPLICANT IS OF THE AGE OF MAJORITY IN THEIR STATE OF RESIDENCE

ORIGINAL SIGNATURE OF APPLICANT'S PARENT OR LEGAL GUARDIAN DATE  
REQUIRED IF APPLICANT IS UNDER THE AGE OF MAJORITY IN THEIR STATE OF RESIDENCE

## RELATED INFORMATION

Club No. \_\_\_\_\_ Club Name \_\_\_\_\_ Region \_\_\_\_\_

Member Name \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent(s)/Legal Guardian(s)/Spouse \_\_\_\_\_

Address \_\_\_\_\_

Home No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

If Parent or Guardian is unavailable,

Contact \_\_\_\_\_ Phone No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Family Physician \_\_\_\_\_ Phone No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

My child is allergic to \_\_\_\_\_

Other medical conditions \_\_\_\_\_

My child takes the following medications \_\_\_\_\_

\_\_\_\_\_ for \_\_\_\_\_

Medical Insurance Company \_\_\_\_\_ Policy No. \_\_\_\_\_

NOTE: As a member of the United States Pony Clubs, Inc., the above named child is insured for emergency accident medical treatment under the USPC Accident Plan. This coverage is in excess of valid and collectible benefits available under any Blue Cross or Blue Shield group plan, or any group, blanket or franchise insurance plan.

## SPECIAL INSTRUCTIONS

As parent or guardian of the above named child, please attempt to contact me at the time of the accident or illness without postponing medical treatment.

Other \_\_\_\_\_

## OTHER INSTRUCTIONS FOR TREATMENT RELEASE

Organizers and DCs must retain this form with original signatures on file. Various officials may hold copies; e.g. medical personnel on site, instructors, test examiners and chaperones.

## REPORT OF EXISTING MEDICAL CONDITION(S)

Does the above named Pony Cub member have any medical condition(s) that may be affected by mounted or unmounted participation in Pony Club activities?  Yes  No

**IF YOU ANSWERED YES TO THE ABOVE QUESTION, COMPLETE SECTION 3 ON PAGE 2.**



**Rally organizers: Please make sure that this form is filled out in its entirety!  
Incomplete forms will not be accepted.**

**USPC MIDDLE CALIFORNIA REGION  
APPLICATION AND LETTER OF INTENT  
2009 USPC CHAMPIONSHIPS**

Letter of Intent for:    \_\_\_ Quiz                    \_\_\_ Show Jumping                    \_\_\_ Polocrosse  
                                 \_\_\_ Dressage                    \_\_\_ Tetrathlon                    \_\_\_ Vaulting  
                                 \_\_\_ Games                    \_\_\_ Eventing  
                                 \_\_\_ Stable Manager (Check discipline also)

**Pony Club Member**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Rating as of today \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Member's E-Mail \_\_\_\_\_  
Parent's E-Mail \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age as of 1/1/09 \_\_\_\_\_

**Horse for Qualifying Rally (if applicable)**

Name \_\_\_\_\_  
Age \_\_\_\_\_ Height \_\_\_\_\_ Sex \_\_\_\_\_  
Owner \_\_\_\_\_

*We hereby apply for regional team membership for the Pony Club member named above; make a commitment to participate in the 2009 USPC Championships; accept the cost, time and effort involved and the policies established by Middle California Region for team selection and participation; and as the Pony Club member's parent/guardian, agree to act or assist as chaperone (or in some other volunteer capacity) as requested by the Middle California Region.*

Signed \_\_\_\_\_ Date \_\_\_\_\_  
                                 Pony Club member  
Signed \_\_\_\_\_ Date \_\_\_\_\_  
                                 Pony Club member's parent/guardian

~~~~~

This Pony Club member is a member in good standing of the \_\_\_\_\_ Pony Club and I approve his/her application for membership on the regional team at 2009 USPC Championships.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
                                 District Commissioner/Joint District Commissioner

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**SANTA CRUZ COUNTY HORSEMEN'S ASSOCIATION**  
**Waiver of Liability and Agreement to Abide by Club Rules**

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***Participant's Hold Harmless Agreement***

*The undersigned states as follows: I acknowledge that competitive and pleasure horse riding contains inherent risks of injury and damage to me personally, to my horse, and to my equipment. Knowing these facts, I nevertheless, in consideration of your acceptance of this form, hereby for myself, my heirs, executors, and administrators waive, release, and discharge and hold harmless Santa Cruz County Horsemen's Association (SCCHA) board of directors, officers, and all individual members thereof and all other persons and organizations in any way connected with the events, property, boarding, lessons, and other activities described herein, their representatives heirs, administrators and assigns from any and all right, claim or liability for damage, or claims arising out of my participation, caused by my own act or the acts of anyone or defend, indemnify and hold harmless the Santa Cruz County Horsemen's Association, it's owner, officers directors, members, and agents or any of them against all claims, demands, and causes of action including court costs and attorney fees, directly or indirectly arising from any action or other proceedings brought by or prosecute for my benefit contrary to this release, extended to all claims of every kind and nature whatsoever whether known or unknown and expressly waive any benefits I may have under Section §1542 of the California Civil Code relating to the release of unknown claims.*

**Sign (Adult 1)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Sign (Adult 2)** \_\_\_\_\_ **Date** \_\_\_\_\_

**A parent or legal guardian must sign the following liability release for each child or Junior member:**

*I, the undersigned parent of \_\_\_\_\_ for and in consideration of our child's participation at Graham Hill Showgrounds state that I have read the waiver, release and hold harmless according to the agreement written above and I expressly agree that the terms and conditions of said waiver, release and hold harmless shall apply to and be binding upon me and my minor child in so far as it pertains to his or her participation and to any injury or damage said minor child or her/his horse may sustain or cause as a result of said participation. I further warrant I have health and accident insurance on said minor.*

*I declare under penalty of perjury that the forgoing is true and correct.*

**Print Name** \_\_\_\_\_  **Mother**    **Father**    **Legal Guardian**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

***Participant's Agreement to Abide by SCCHA Showgrounds Rules***

*The undersigned states as follows: I understand that the rules as stated in the "Rules & Guidelines Membership Year 2004-05 have been newly updated. I agree to read and abide by all rules or risk forfeiting access to the showgrounds.*

**Sign (Adult 1)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Sign (Adult 2)** \_\_\_\_\_ **Date** \_\_\_\_\_

## Uniform Chaperone Rules/Duties

*Revised and effective January 1, 2007*

To be completed and turned in with rally entry.

**Chaperone duties shall include:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <ol style="list-style-type: none"> <li>1. The primary function of the “official team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team Chaperones must be available to Rally Officials and team members at all times.</li> <li>2. Have copy of and be familiar with the rules for the competition (discipline rulebook) and the current edition of the HM Handbook and Rules for Rally. . <i>Rulebooks can be downloaded from the USPC website at ponyclub.org</i></li> <li>3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone -<i>refer to USPC website ponyclub.org for full policy statement</i></li> <li>4. Be present and available to Rally Officials and all team members for the duration of the competition. Delegate duties to another individual if for any reason you must leave the competition grounds during the hours of competition to respond to a request by the Rally Officials or any team member.</li> <li>5. Have a copy of the signed USPC Medical Release Form for all team members in their possession for the duration of the competition.</li> <li>6. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition).</li> </ol> | <ol style="list-style-type: none"> <li>7. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights).</li> <li>8. Know the plans for the control of and administration of any prescribed medications that are taken by a team member. Be fully aware of the plan for any emergency medications that may be indicated such as Epi-Pens or inhalers to include the location of these medications. Any plans for administration of medications by any other than a parent/guardian must be decided by the parent/guardian in agreement with the person assuming that responsibility in their absence</li> <li>9. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take active role in helping to keep all team members well hydrated, the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. <i>Refer to the Uniform Officiation Rules found in the current HM Handbook and Rules for Rallies.</i></li> <li>10. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to Rally Officials and any team members in your absences. Be sure to leave the copies of USPC Medical Release forms and all contact information with this person.</li> <li>11. In cases of Scramble Teams the Competition Organizer will determine the “Official Team Chaperone”.</li> </ol> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

***I have read and understand the duties of a chaperone as listed above.***

\_\_\_\_\_  
Name of Chaperone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

(\_\_\_\_\_) \_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
*This form is for the club/regional team or individual of*

## Uniform Chaperone Rules/Duties

*Revised and effective January 1, 2007*

This page is intended for the use of the Team Chaperone and is not to be sent with team competition entry.

### Definition of Chaperone:

For the purpose of all USPC Competitions each team, or in situations that an individual should be entered, there will be a designated "official team chaperone". In the situation of scramble teams the official team chaperone(s) will be appointed by the rally officials and will be so noted in the rally program as such. The role of this person is to give the rally organizers a responsible adult to contact for any needs and to give the team members a contact to assist them as may be indicated and allowed.

### Hours for tour of duty are.....

The official team chaperone is responsible for team members during the hours of competition and on competition grounds only (from arrival on grounds until departing rally ground at beginning and end of each day of competition).

### Transportation, driving and lodging...

Decisions to allow a competitor to drive or not, who they can or cannot ride with, who they can or cannot have in a vehicle that they are driving, where they stay at night and with whom they stay, and who is to be responsible for a competitor are all decisions that must be made by the parent/legal guardian if a minor. These decisions are not a decision of the USPC, any region, club or rally organizer. Specific arrangements must be made by and between the parent/legal guardian and the adult assuming any of these responsibilities in the absence of the parent/guardian.

### Helping your team to succeed:

Initiate contact with all team members prior to leaving for the competition. In cases of scramble team members, request contact information from the rally secretary. Share this information with team captain and/or Stable Manager (SM).

Encourage the team to have meetings prior to leaving for rally. Be sure all members of a scramble team are included in the decision making process, either by email or phone contact, if a distance away. Discuss team equipment, review all rules that apply and any decisions regarding snacks, drinks, plans for meals, etc. Determine how the team members plan to provide snacks and drinks (i.e., each team member contribute a sum of money to a pot or each member is assigned specific items to bring.) If each is contributing money, it must be collected before the rally. Be sure you know who is bringing cooler(s), so you can avoid the quick trip to the local store.

Plan arrival time at the competition site and any details such as arrangements for ordering bedding, if needed, and who is assigned to do this (again collect money in advance if needed).

On the first day of the rally, gather the team together before they separate for the night and make plans for the next day. Include a review of their competition schedule and how they can best work together to help each other prepare for Turnout Inspections. Determine a regular meeting place and plan to have a scheduled discussion session at the end of each day of competition. Take this opportunity to offer words of praise, acknowledge their accomplishments and encourage the sense of team work and team building. Guide the team towards constructive criticism and steer them away from finger pointing. Have the team make plans for the next day concerning time they will arrive on the competition grounds, who will feed horses the next morning, who will re-supply the tack room cooler with ice, drinks and snacks (get requests for drinks/snacks) and make the plans for lunch. Be sure any plans for cooler and/or lunch delivery follow any requirements as stated in the competition entry packet (Neutral Zone) and they understand the plan. Have the team leave with a plan for the next day in place before they go off for an evening of relaxation.

## **Attention Rally Coordinators**

**To be sure you return a complete package for your club, please check off the following items:**

- Team Entry Form for each team
- Club Totals Form
- 2009 Competitor Activity/Rally Release for each competitor
- Competitor Information Form – Activity/Rally for each competitor
- 2009 USPC Medical Release for each competitor
- 2009 Middle California Region Intent to Qualify (if applicable)
- Santa Cruz County Horsemen's Liability Waiver for each competitor
- Uniform Chaperone Rules/Duties for each team

**Entries must be sent by club and fees paid with a club check. Please read all forms carefully and be sure that your club members have completed them accurately. Note that some forms require the signature of both the Competitor and Parent/Guardian.**